

ELEVATEDheights

FUNDRAISER

Auction Donor Form

For Office Use Only:

Item# _____
 Category _____
 Committee Member _____
 ___ Tangible ___ Certificate
 ___ received ___ received
 ___ committee to pick up ___ committee to create
 ___ donor to deliver ___ committee to pick up
 ___ Marketing Materials included ___ donor to deliver

Please return this form with donations by May 1, 2020. Use ONE form for each item donated - please print or type
 Please email theartzinfo@gmail.com with any questions.

DONOR INFORMATION

Donor or Company Name (as it should appear on website):		
Contact Person:		
Address:		
City:	State:	Zip Code:
Phone:		Website:
E-mail:		Signature:

ITEM INFORMATION

Please include restrictions on trips, tickets and travel (see page 2 for details), size, color and other information to ensure proper understanding of donation. Provide pictures or brochure if available:

DESCRIPTION: _____

 RESTRICTIONS: _____

Expiration Date:	Cost or Retail Value:
___ My donation will be mailed	___ Please have a volunteer contact me about delivery

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

If you are donating a gift certificate for a service, please include the following information in the certificate or letter printed on business letterhead or personal stationery:

- Name of product or professional service
- Description of what is included, what is excluded, blackout dates and limitations
- Name of person to contact for further information
- Name, address and full contact information for you and your company
- Instructions on how to redeem item
- Additional information such as photo or description brochure as appropriate
- **Date of expiration; Expiration date will be October 3, 2021, unless otherwise noted**
- Marketing materials/brochures/photos are appreciated and will be used at the discretion of the event committee

TICKET DONATIONS

EVENT DESCRIPTION: _____		
Number of Tickets: _____	Seats: _____	Date: _____
Special Features: _____		Child Policy/Min. Age: _____
<input type="checkbox"/> Tickets Included	<input type="checkbox"/> Will Coordinate with Item Winner - Details:	
<input type="checkbox"/> Will Email Tickets to Committee	<input type="checkbox"/> Will Deliver Closer to Auction - Date/Method:	

VACATION DONATION REQUIREMENTS

If you are donating your home, apartment or hotel room, please provide the following information/description in the certificate or letter printed on business letterhead or personal stationary:

LOCATION

Please check the items that apply to your vacation donation

VIEW:		
<input type="checkbox"/> Sea View	<input type="checkbox"/> Pool View	<input type="checkbox"/> Sunrise View
<input type="checkbox"/> Mountain View	<input type="checkbox"/> Sunset View	<input type="checkbox"/> View of:
DISTANCE/TIME (Approximate):		
Time to Beach:	Time to Town:	
Time to Mountain:	Time to Shops:	

ROOMS

Please provide as much detail about the size, décor and anything that will assist us in promoting your property

How many bedrooms?		
What size bed in each bedroom? (king, queen, double or twin)		
TV's in bedrooms?	How many bathrooms?	
Do bathrooms have a shower and/or tub?		
Is the kitchen fully equipped?		
<input type="checkbox"/> Microwave	<input type="checkbox"/> Oven	<input type="checkbox"/> Ice maker
<input type="checkbox"/> Toaster	<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Other:
<input type="checkbox"/> Coffee maker	<input type="checkbox"/> Basic cooking utensils included	<input type="checkbox"/> Other:

AMENITIES

<input type="checkbox"/> Central Air	<input type="checkbox"/> DVD	<input type="checkbox"/> High Speed Internet Connection	<input type="checkbox"/> Tennis:
<input type="checkbox"/> Gas grill	<input type="checkbox"/> iPod docking station	<input type="checkbox"/> Laundry service or in-house	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Pool – size:	<input type="checkbox"/> Maid service: daily; weekly; hire by hour	<input type="checkbox"/> Telephone	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Hot tub	<input type="checkbox"/> Pets allowed	<input type="checkbox"/> Fitness Center:	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Hammock/Lawn furniture	<input type="checkbox"/> Fax	<input type="checkbox"/> Ceiling fans	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Child Policy- Min. age:	<input type="checkbox"/> Satellite TV		<input type="checkbox"/> Other: _____
Activities Nearby:			
Airport proximity:			
Restaurants Nearby:			

The Artz/YÜTH Elevated Heights Fundraiser: theartzinfo@gmail.com

DeMarco Howard and Tara Howard
281-972-9147



The Artz Houston, 1824 Spring Street Suite 124, Houston, Tx 77007

Thank you for your donation! The Artz and YÜTH United Through HeARTZ greatly appreciates your generosity. An acknowledgement letter to be mailed following receipt of this form or a copy you make of this form will serve as your tax receipt. YÜTH United Through HeARTZ is a 501(c)(3) and all donations are tax deductible: **Federal Tax ID # 81-4923591**. This donation becomes the property of YÜTH United Through HeARTZ and may be offered for sale at any event held by The Artz or YÜTH United Through HeARTZ fundraising event and may be combined, at our discretion, with other in-kind donations to create packages in our auctions. YÜTH United Through HeARTZ reserves the right to withdraw any item for sale at any time. The proceeds go directly to YÜTH United Through HeARTZ. Upon their sale at the auction, gifts in-kind (according to tax deductible amount) contribute toward your total 2020-2021 Annual Giving.